

## **Correspondence Update**

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### **Reason for this Report**

1. To update Members of the correspondence between the Committee and Cabinet since September 2019. This is a standing item on the Committee's monthly agenda.

### **Correspondence**

2. Following each Scrutiny Committee meeting, the Chair writes on behalf of all Members, to the relevant Cabinet Member or senior officer, summing up the Committee's comments, concerns and recommendations regarding the issues considered during that meeting. The Committee is routinely copied in to the letters when they are forwarded to the Cabinet Member. Depending on the issues highlighted, the letter usually asks for a response from the Cabinet Member to any recommendations made, and sometimes requests further information.
3. Attached to this report at **Appendices 1 & 2** are copies of correspondence following the September 2019 meeting, both letters sent and responses where received. Where responses are outstanding the support officer will follow up on the Committee's behalf. There are occasions, however, that the Committee does not formally request a response and this is indicated in the table.

<b>Committee</b>	<b>Scrutiny</b>	<b>Appendix</b>
25 Sept 2019	CADP 6 monthly monitoring	1a
25 Sept 2019	Cabinet Response - CADP 6 monthly monitoring	Not requested
25 Sept 2019	CADP Smarter Working Project	2a
25 Sept 2019	Cabinet Response – Smarter Working Project	outstanding

## **Legal Implications**

4. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in

this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme.

However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATIONS**

The Committee is recommended to

- a. Note correspondence between the Committee and the Cabinet

**Davina Fiore**

Director Governance & Legal

10 October 2019